

## Member Development Group

*At a meeting of the Member Development Group held on 24th September 2015  
at the Municipal Building, Kingsway, Widnes*

**Present:** Councillors C. Rowe, P. Wallace and G. Zygadlo.

**Officers:** K. Mackenzie, J. Greenough and Alison Scott.

**Apologies for absence:** Councillors J. Bradshaw, Gilligan, C. Plumpton Walsh, N. Plumpton Walsh, J. Stockton (Chairman), Wainwright, Wharton and Wright.

In the absence of the Chairman, the Group agreed that Councillor Zygadlo chair the meeting.

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| <b>MDG7</b> | <b>NOTES OF THE LAST MEETING</b>   |    |
|             | The notes of the last meeting held on 26 March 2015 were approved as a correct record.   |    |
| <b>MDG8</b> | <b>REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS</b>   |    |
|             | <b>LOD2 – Number of Members with a Member Action Plan (MAP.)</b>   |    |
|             | The Number of Members with a MAP to date since April 2015 remained unchanged at 54 of 56. MAPs had been arranged with some Members following the local election in May who had responded to an invitation to attend.   | KM |
|             | <b>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</b>   |    |
|             | Since April 2015, 54% of Members had attended at least one organised training event (30 of 56 Members.) The target was 100% for the year 2015-16.  | KM |
| <b>MDG9</b> | <b>LEARNING AND DEVELOPMENT UPDATE</b>   |    |
|             | Members were encouraged to complete the various on-line courses that were on offer to them, accessible via the Intranet Home Page through Learning Pool. Some Members had already completed several of the courses on offer and their feedback had been very positive. A member of the group asked if the on-line courses on offer were open to external use, for example school governors who may need additional support. The courses were available and the training section would offer advice regarding this should Members require it. | AS |
|             | Members present discussed training that was available for use of IT, including on-line courses available. Alison Scott, Training Officer suggested that pre-registering Members to Learning Pool could make the process of using the on-line system quicker. Members present agreed this would be useful. Alison also informed Members present that Learning Pool courses would be updated to be available for use on their I-pad.   |    |

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|               | <p>A member of the Group asked if a small pilot group of Members could have a training session using the on-line courses. The Group agreed that Alison could facilitate this and inform Members of the outcome of the workshop at the next meeting.</p> <p>Personal Safety Workshop for Members: Tony Dean would facilitate the refresher training on Thursday 22 October 2015 at 5.30pm in the Boardroom.</p>   |   |
| <b>MDG10</b>  | <b>MEMBERS' IT UPDATE</b>  |   |
|               | <p>Members' I-phone update: Feedback from Members had been very positive, especially with the finger print access without use of a passcode.</p> <p>The VDI (Virtual Desktop Infrastructure) in the Members' Rooms in Runcorn and Widnes had been updated (except one Widnes terminal.)</p> <p>Members asked if the font resolution of all terminals could be made bigger for ease of use.</p> <p>Members asked if the printer could be defaulted to the 7<sup>th</sup> Floor printer rather than "One Note" as was currently the case.</p> <p>Members noted that Modern.Gov was currently accessible through Windows 2003, which had finished supply in July 2015. The scheduled replacement for this was October 2015.</p> | <p>JG</p> <p>JG</p> <p>JG</p> <p>JG</p> |
| <b>MDG 11</b> | <b>ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES</b>  |   |
|               | No other issues to report.   |   |
| <b>MDG 12</b> | <b>DATE OF THE NEXT MEETING</b>  |   |
|               | <b>RESOLVED:</b> The next meeting will be held at 4.30pm in the Willow Room, 1st Floor, Municipal Building Widnes on Thursday 21 January, and 31 March 2016.   |   |
|               | The meeting closed at 5.30pm   |   |